

| NOTE: SEE INSTRUCTIONS ON REVERSE | | | | | | JOB NUMBER | | | | | |
|--|---|-----------------------------------|---------------------|-------------------------|------------------------|---|-------------------|--|---|--|---|
| Approved For Release 2000/08/25 : CIA-RDP58-00453R000200180008-7 | | | | | | 25 Apr 11 1953 | | | | | |
| ORDERED BY (PERSON) | | | BUILDING | | ROOM | PHONE | THIS DATE | | | | |
| NTL | | | J | | 1711 | 3436 | 25 Apr 11 1953 | | | | |
| BRANCH OR OFFICE | | | DIVISION | | SECTION | | DATE JOB REQUIRED | | | | |
| Office of General Counsel | | | | | | | week or 10 days | | | | |
| SERVICE REQUIRED | X | SIZE | NUMBER OF ORIGINALS | COPIES REQUIRED ON EACH | TOTAL NUMBER OF COPIES | PRINT | X | BINDERY | X | DISPOSITION OF STENCILS, NEGATIVES, PLATES, COPY, ETC. | X |
| PHOTOSTAT | X | 8 1/2 x 13 1/2 | 5 | NEG. 3 X POS. X | 15 | ONE SIDE | X | ASSEMBLED | X | RETURN | X |
| PHOTOGRAPHY | | | | NEG. PRINTS | | TWO SIDES | | UNASSEMBLED | | RETAIN | |
| MICROFILM | | | | NEG. PRINTS | | HEAD TO HEAD | | FASTENED | | DESTROY | |
| OZALID | | | | | | TUMBLE HEAD | | PUNCHED | | ESTIMATED MONTHLY USAGE | |
| COMPOSING | | | | | | PAPER | | PADDED | | | |
| OFFSET PRINT | | | | | | KIND | COLOR | ADDRESSED | | | |
| MIMEOGRAPH | | | | | | | white | PERFORATED | | | |
| ADDRESSOGRAPH | | | | | | INK | | RERUN DATA | X | | |
| | | | | | | COLOR | NUMBER | TO BE RERUN | | | |
| | | | | | | | | NOT TO BE RERUN | | Unclassified | |
| REMARKS: | | | | | | | | | | | |
| | | | | | | We would like 3 copies of the attached 5-page agreement - photostatic copies. | | | | | |
| DELIVERY RECEIPT | | | | | | | | | | | |
| THE SERVICE ORDERED ON THIS REQUISITION RECEIVED | | | | | | | | | | | |
| _____, 19____ | | | | | | | | | | | |
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| FORM NO. 36-2 JUL 1950 | | (SIGNATURE OF RECEIVING OFFICIAL) | | | | 16-82490-1 | | (SIGNATURE OF REQUISITIONING OFFICIAL) | | | |

STAT

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INSTRUCTIONS

Submit this requisition in triplicate for each type of job. The blue copy will be returned with the date of its receipt and the requisition JOB NUMBER indicated.

Always refer to requisition JOB NUMBER when inquiring about work.

When requesting reruns reference should be made to the prior JOB NUMBER under "Remarks."

Name, building, room, phone, etc. appearing at the top of the requisition should be that of the person most familiar with the job.

Determine definitely what is wanted before sending copy for reproduction. Rebuilding a form in proof is expensive, often costing more than the original composition.

(OVER)

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